PLEASE REVIEW THE FOLLOWING ITEMS BEFORE YOU BEGIN THIS COURSE.

⇒ Pray for God’s guidance before you begin this course, and each time you work on it.
⇒ Become totally familiar with the Master’s Online Digital Library, and make ample use of its resources throughout this course. The address is: http://odl.mdivs.edu. You will need your student ID# and password (contact Master’s if you have forgotten these).
⇒ Follow the instructions in either your Student Start Pack (offline students) or your Student Access Page (online students) related to course formatting and submission.
⇒ Your Master’s Student Portal is also a place to get information on most subjects related to completing this course. The address is: http://www.mdivs.edu/mdsiap.html.
⇒ We strongly recommend that you use word processing software and make frequent use of the spell checker/grammar suggestion aspects, and back up your files!
⇒ If you need to contact the professor for this course (or the academic office), we recommend that you do so first by email. Unless you already know the address of the professor, you may either refer to your Student Portal, or request contact by writing to lessons@mdivs.edu.
⇒ The total length of time required to complete this course is different for each person, with subject background, previous education, and personal situation all having a major role in personal study habits and ability. However, on average each course credit usually requires between 35-40 clock hours of study. Therefore, a two credit course will require about 85-90 hours of work, likewise a three credit course between 130-140 hours. Since you are not restricted by classroom hours, the average student might expect to complete a three credit course in about nine weeks by devoting four study hours per day only four days per week (i.e. two hours morning and evening).
⇒ When you have completed your course, send it to Master's for grading (do not send it directly to your course professor). From the time you submit your course, until it is returned to you (graded) will vary, but generally courses sent by postal mail will require as much as two weeks in transit (to and from), and another two weeks to get through the recording and grading process. Email submission generally require about two weeks. These are averages, and your course may take slightly more or less time. While you are waiting, make good use of your time by beginning your next course, but if this is your final course, then enjoy the rest…you have earned it!
⇒ May God bless you as you study, as you follow the timeless encouragement given by the Apostle Paul to Timothy as recorded in II Timothy 2:15.
BEGIN THIS COURSE ONLY AFTER COMPLETING ALL OTHER REQUIRED CORE COUNSELING COURSES.

Required Materials

**Book** (to be purchased by the student)
*Curing The Heart: A Model/or Biblical Counseling* by Howard A. Eyrich, D.Min. and William L. Hines, D.Min.

**CD Rom** (to be purchased by the student)
*Homework CD for Biblical Counseling* by Howard A. Eyrich, D.Min. and William L. Hines, D.Min.

**Audio Lectures**
Three lectures are required for this class: *The Counseling Session, The Counselor and the Law,* and *Helping People Change.*
These lectures are provided free online (see the links immediately below). The lectures can also be purchased on CD by the student at a cost of $30 which includes shipping and handling. To order, send your request to: lesson@mdivs.edu.

1. [http://www.mdivs.edu/m3/audio/Counseling Practicum Lecture 1.mp3](http://www.mdivs.edu/m3/audio/Counseling Practicum Lecture 1.mp3)
2. [http://www.mdivs.edu/m3/audio/Counseling Practicum Lecture 2.mp3](http://www.mdivs.edu/m3/audio/Counseling Practicum Lecture 2.mp3)
3. [http://www.mdivs.edu/m3/audio/Counseling Practicum Lecture 3.mp3](http://www.mdivs.edu/m3/audio/Counseling Practicum Lecture 3.mp3)

**Course Rationale**
This course will facilitate the student who has completed all academic requirements for certification as a Certified Biblical Counselor with the International Association of Biblical Counselors. Through a series of tasks and projects the student will show him/herself to be worthy of recognition by an international organization as a Counselor who, trusting in the sufficiency of the Holy Scriptures and the ministry of the Holy Spirit, is called to the ministry of helping hurting people find eternal answers to their problems.

**STUDY GUIDE CONTENTS**

1. Introduction
2. Assignments
3. The Counseling Session, Part 1
4. The Counseling Session, Part 2
5. IABC Membership Forms and Exams
6. Mentoring Tools and Instructions
7. Application for IABC Certification
8. Checklist for Final Submission
Assignments (Study Guide Projects)

The following assignments should be mailed to MISD together with IABC fees and required documents as specified on the attached Checklist for Final Submission.

1. **Textbook:** *Curing the Heart: A Model for Biblical Counseling* by Dr. Howard Eyrich and Dr. William Hines.

   Assignment: Read and write summaries for chapters 1-9 and 11-12 of not less than 400 words and not more than 500 words. For Chapter 10, summarize each lettered section in 100 words.

2. **Audio Lecture:** Listen to each lecture and complete the following:

   **Lecture 1: The Counseling Session**

   Study the lecture by reading the weekly counseling record on “Jean” while listening. Sign and date each counseling record and include them in your final submission.

   **Lecture 2: The Counselor and the Law.**

   Write a 400 word summary of the lecture and an additional 250 word response to the question, “How will you apply the topics of this lecture to your own counseling ministry?”

   **Lecture 3: Helping People Change**

   Write a 400 word summary of the lecture and an additional 250 word response to the question, “How will you apply the topics of this lecture to your own counseling ministry?”

3. **Complete the IABC Theological Evaluation.**

4. **Complete the IABC Counseling Evaluation.**

**Supervised Counseling.** It is suggested that the student complete the assignments for *Curing the Heart* and the audio tapes first. See details for this assignment in the *Mentoring* section of this syllabus. Numbers 1-4 must be completed before mentoring process will begin.
Weekly Counseling Record

Name: Jean
Session # 1
Date:

Review Last Weeks Homework:

PDI

Very thorough - appears motivated

Gather Further Data:

Halo Data: well dressed, appears shy but interested.

Tell her story...

Discern What Counselee is Doing/Not Doing Biblically:

Thinking seems theologically focused but confused in how to apply to everyday life.

Agenda:

Introductions, PDI, gain commitment as to further sessions.

To Be Explored Later:

Bitterness?, Fear of Man?

Hope:

The Scriptures have the answers she seeks - 2 Tim. 3:16.

We are not here to bash her parents but to understand and deal with them Biblically.

Problem List: (isolated problem)

Panic Attacks – (short breath, disoriented, sweaty palms, dizzy) 2 x week.

Fear – of dark, of what people think, of having a child.

Homework:

Begin fear/anxiety journal.
Read LYB Ch. 11
LYB Study guide sec. 1
Weekly Counseling Record

Name: Jean
Session # 2
Date:

Review Last Weeks Homework:

Good journal work - 6 entries
Understood Ch. 11 - seems on board and committed to God’s best.

Gather Further Data:

Mom called about Jean’s birthday. Refused to attend if it wasn’t at Mom’s house. Jean cried all day.

Jean exhibited both anger and fear concerning her Mom. Very afraid of going against her even though she and Jack have planned party for months. Is this just Mom’s way of staying in control?

Discern What Counselee is Doing/Not Doing Biblically:

Thinking of self as child of parents not child of God. (Looks like this will be a rough one to break)

Agenda:

To Be Explored Later:

* Explore Bitterness (heart-Heb.4:13)
* Purpose in Life (Mark 12)
* Fear of Man

Hope:

Lit up when I told her there was a basic fear of man and that she could be both kind and free of what others might think!

Problem List: (isolated problem):

Fear of man exhibiting itself in panic, depression, anxiety.

Homework:

* Journal
* LYB chs. 4-7
* LYB Study Guide sec.2 & 3
Weekly Counseling Record

Name: Jean
Date: 
Session #3

Review Last Week’s Homework:

Did not do as well as usual because of deadlines at work - but it was acceptable. 
Journal - 3 entries. 
Had to spend some time completing sec. 3 of study guide. 
Did complete reading.

Gather Further Data:

Stood up to Mom (Jack did the talking). Went on with Birthday party as planned but Mom did not come and dad was out of town (as always). Mom insisted they come by her house on Sunday to get present. Mom was drunk - Jean cried and Monday Mom called to see why they did not come by. When Jean told her they had been there for 30 minutes Mom acted like she was just joking. She’ll never admit she was drunk.

Discern What Counselee is Doing/Not Doing Biblically:

Thinks she can’t be both firm and kind but knows God says it’s possible.

Agenda:

Total Life Restructuring

To Be Explored Later:

God’s providence. Open the subject today and pursue it more in tandem with “Child of God” discussion next week.

Hope:

God’s providence - but she was not very comforted. She is upset but knows we’re going in the right direction and will take comfort in that.

Problem List: (isolated problem):

Same as last week.

Homework:

* LYB chs. 8-9
* SG on Forgiveness
Weekly Counseling Record

Name: Jean  
Session #: 4  
Date:

Review Last Weeks Homework:

Very good. Back on track.  
Greatly encouraged by study on forgiveness.

Gather Further Data:

Mom called to complain again. Applied principles in book to her Mom.  
Conversation went much better. Mom showed frustration that Jean would not get upset and cave in on an issue. Jean remained calm told Mom, “I can’t have this discussion right now. If this is important to you come by the house so Jack and I can discuss it with you.” Mom said Jack is there so she doesn’t have to think for herself and hung up.

Jean almost exuberant - the first time she can remember standing up to her and remaining calm and kind.

Discern What Counselee is Doing/Not Doing Biblically:

Applying biblical principles to her emotions very well.

Agenda:

Providence of God for His children.

To Be Explored Later:

Hope:

Shared that while she will have setbacks this will serve as a reminder of what God has done and she can do it again and again until it becomes “Who she is”.

Problem List (isolated problem):

Same - but focus now is on cognitive restructuring in the area of Identity/Fear of Man.

Homework:

Journal  
Read article: “Child of the King”  
SG - “The Sovereignty of God

Counseling Practicum CP-701
INTRODUCTION TO THE IABC CERTIFICATION PROGRAM

To aspire to be certified as a Biblical counselor with IABC is to seek and pursue a high objective. The demands are stringent, the rewards great. By fulfilling the basic requirements of a certified counselor you will be better equipped to minister to those who seek your help.

The responsibilities of a Biblical counselor are significant. First, the life and character of the Biblical counselor must be above reproach. Secondly, commitment to the sufficiency of Christ and His Word in the counseling process must be complete. Thirdly, there must be continuing commitment to integrity, a high standard of excellence, and accountability. Fourthly, there must be a genuine compassion for people and desire to see them standing and functioning securely in Christ.

We at IABC are here to serve you. We want you to succeed in your ministry for Christ. (This will positively affect the ministry of every other Biblical counselor.) We will stand with you as you work through the requirements for certification. We will assist you in every way possible. God bless you as you set your sight on God's best for you.

CERTIFIED BIBLICAL COUNSELOR is the primary category of IABC certification. To become a Certified Biblical Counselor is to join ranks with those who have chosen to excel in the field of Biblical Counseling.

I. Qualifications:
In selecting and evaluating people for leadership, God looks first at character qualities before any consideration of spiritual gifts, natural abilities or special training (I Samuel 16:7; Luke 22:24-27). Therefore, though no absolute standard is established, observable growth (Matthew 28:20; 2 Peter 3:18) in the following areas is a prerequisite in order to be considered for any position of leadership:

A. A leader shall:
   2. Reflect the character of Christ. (Philippians 2:5-11; I Peter 2:21-25)
   3. Have the attitude of mind to perform his tasks as unto the glory of God (I Corinthians 10:31)
   4. Demonstrate a sincere love for his brothers in Christ. (Ephesians 5:2; Hebrews 13:1; I John 4:7)
   5. Be full of the Holy Spirit, wisdom and faith and be of a good reputation. (Acts 6:3)

II. Requirements:
A. Be a member in good standing of IABC. The Master's student will move from “Student Member” status to “Regular Member” status by satisfactorily completing the certification process.
B. Maintain an active, continued involvement in a local church.
II. Requirements (continued):
   C. Complete a minimum of 50 hours of supervised counseling under the supervision of an IABC Mentor.
   D. Submit a letter of recommendation from a church or Christian organization verifying your involvement in a ministry in which counseling skills are utilized.
   E. Satisfactorily complete the counseling course of study in Biblical Counseling at Master's.
   F. Satisfactorily complete the Biblical Counselor's Theological Evaluation and the Biblical Counselor's Counseling Evaluation.
   G. A Regional Counseling Mentor (RCM) will be assigned to the candidate who will supervise all certification procedures.
   H. Continue in an accountable relationship by making contact (personal or by phone) four times a year with the RCM.
   I. Pay the $250.00 Mentoring Service fee (payable to IABC) to cover the Mentor’s supervision of the certification process.
   J. Attend an IABC Conference on an average of at least once every three years.

Securing a Mentor

Send the following items together to MISD:
   A. Assignments (Study Guide Projects) 1-4
   B. IABC Membership Application
   C. Student Membership fee of $25.00
   D. IABC Statement of Faith
   E. IABC Statement of Practice
   F. IABC Membership Questions
   G. IABC Counseling Evaluation
   H. IABC Theological Evaluation
   I. Mentor Request Form
   J. Mentoring fee of $250.00
   K. Postage & handling fee of $5.00

Note: A single check for both IABC fees can be issued in the amount of $275 to IABC but the postage & handling charge is payable to MISD.
Please write one page answers for each question below

COUNSELING EVALUATION

1. What is “integration” as applied to the discipline of Biblical Counseling? Why do you think IABC takes a non-integrationist stance?

2. Should a Biblical Counselor make the following statement? “You cannot really love God unless you love yourself.” Why or Why not?

3. Define the sovereignty of God and its importance to the counseling process.

4. Define the providence of God and its importance to the counseling process.

5. Define the justice of God and its importance to the counseling process.

6. Define the love of God and its importance to the counseling process.

7. How would you counsel someone struggling with fear concerning world events? What homework assignment might you assign him/her?

8. Explain the importance of James 4:1 to counseling a couple with communication problems.

9. To what portions of Scripture would you appeal to help someone who believes his trials indicate God is punishing Him?

10. Briefly explain the Biblical teaching on homosexuality and outline how you would help one who wants to overcome a life of homosexuality.
BIBLICAL COUNSELOR'S THEOLOGICAL EVALUATION

Please read carefully and provide complete answers to the following areas of inquiry.
Please write one page answers for each question below
Repeat each of the Roman numeral headings and include the questions on your answer sheet.
Please type each answer and number your pages.

You may use any source you believe appropriate to develop your responses. Footnotes would be helpful to identify sources, but not required except where you quote directly from a particular source. Originality is encouraged.

Please support each answer with Scripture.

1) AUTHORITY & SUFFICIENCY OF SCRIPTURE (Bibliology)
   a) Demonstrate by using your Bible, its own claim to authority.
   b) What is meant by the term "The Inspiration of Scripture?"
   c) Give your understanding of "Biblical Inerrancy."
   d) Explain your understanding of the "Sufficiency of Scripture."
   e) Explain the following statement: "As inerrancy speaks to the rule of faith, so sufficiency speaks to the rule of practice."
   f) Explain the importance of: (1) General Revelation and (2) Special Revelation to the process of Biblical Counseling.

2) GOD THE FATHER (Theology Proper)
   a) What is the unique ministry of God the Father in the Godhead?
   b) What difference does the fatherhood of God make in your life?
   c) Choose and define five attributes of God.
   d) Define: "The Decrees of God."
   e) Defend biblically how the sovereignty of God and man’s free will are both essential truths.

3) GOD THE SON (Christology)
   a) Give your understanding of who Jesus is.
   b) What is meant by the term "the deity of Christ?"
   c) What is the role, if any, of the Lordship of Christ in Biblical Counseling?
4) **GOD THE HOLY SPIRIT (Pneumatology)**  
a) Describe the person and work of the Holy Spirit. Give scriptural evidence of His deity and person-hood.  
b) Give your understanding of the Trinity.  
c) Describe the ministry of the Holy Spirit in the context of counseling.  

5) **MAN (Anthropology)**  
a) Describe your view of man's nature.  
b) How would you depict man's present condition?  
c) What is meant by the “depravity of man” and why is it important to understand this doctrine in counseling?  
d) What is the problem with the present day “self-esteem” theology?  
e) How would you describe a believer's new identity in Christ?  

6) **SALVATION (Soteriology)**  
a) How do you believe a person is "saved?"  
b) Is it ethical or unethical to explain the Gospel in a counseling session? Why?  
c) Describe how important it is to bring a counselee to Christ.  
d) Describe what role, if any, baptism plays in your salvation.  
e) How does one attain greater intimacy with God?  

7) **SATAN (Demonology)**  
a) What is your understanding of "spiritual warfare?"  
b) Using Scripture, describe your understanding of Satan.  

8) **THE CHURCH (Ecclesiology)**  
a) Explain why you agree or disagree with the following statements:  
i) We affirm that Biblical Counseling falls under the authority and oversight of the body of Christ, the church.  
ii) We deny that Biblical Counseling falls under the authority of psychology.  
iii) We affirm active church participation is vital for the counselor and counselee?  

9) **CHRISTIAN LIVING (Practical Theology)**  
a) Is counseling alone sufficient for the long-term maturity of the counselee?  
b) How does Biblical Counseling relate to the biblical mandate of discipleship?  
c) Using Scripture to support your answer explain the following affirmation: “Sanctification is a lifelong process, not a one time event.”  

10) **MARRIAGE AND FAMILY (Biblical Sociology)**  
a) Using Ephesians 5 explain the biblical roles of the husband and wife.  
c) Under what conditions, if any, is divorce permitted? Use Scripture references to defend your answer.
APPLICATION FOR IABC MEMBERSHIP

Please type or print:

Circle one:  (Dr.)  (Rev.)  (Mr.)  (Mrs.)  (Miss)

Name: ________________________________________________________________________

Street Address: ________________________________________________________________________

City: ________________________________   State: ___________   Zip: __________________

Ministry, Church or Counseling organization: ________________________________________

City: ________________________________   State: ___________   Zip: __________________

Street Address: ________________________________________________________________

Telephone: Office: _______________   Home: ________________   Cellular: _______________

E-mail: ___________________________   Ministry Website: ____________________________

Please circle your answer:  
I am actively involved in a local church (enclosed endorsement from local church).    Yes    No

Church Name & City: _____________________________________________________

I have read and fully agree with the IABC Doctrinal Statement (enclosed signed statement)  
Yes   No

I understand the difference between membership and being a Certified Biblical Counselor of IABC.    Yes   No

I understand that I may not promote myself as a Certified Biblical Counselor.    Yes   No

Applicant Signature: ________________________________________________________________________

Date: _________________

Membership approved by: ________________________________________________________________________

Date: _________________

Executive Vice President IABC: ________________________________________________________________________

Date: _________________

Student Membership fee is $25.00. Please make checks payable to IABC.
International Association of Biblical Counselors
Statement of Practice

Biblical counseling is based on the inerrancy, authority, and sufficiency of the Word of God. To safeguard against misguided and imbalanced practices of counseling which may be labeled “biblical,” some standards of practice need to be established.

The following criteria are chosen as stimulants for excellence and, at the time, to be a means of providing some measure of trustworthiness for general referral.

Accordingly, IABC members and counselors are asked to affirm the following:

1. I agree that the Scripture is sufficient, through the empowering presence of the Holy Spirit, to address all of man’s needs. 2 Peter 1:3-4; 2 Timothy 3:16 Therefore, my counseling methods, practices, and techniques will be based upon the clear biblical principles and not upon theories of personality, model of man, psycho therapies, or philosophies derived from secular sources. 1 Corinthians 3:19

2. I agree that all mankind is in need of personal salvation through faith in Jesus Christ. If those I counsel do not possess this salvation, a primary objective of my counseling must be clear, Spirit-led communication of Jesus Christ as Savior and Lord. Romans 3:23, 6:23; Matthew 28:19-20

3. I agree to counsel and teach the lordship of Jesus Christ in order to lead counselees away from a humanistic focus on self, to a proper focus on Him. Luke 9:23; Romans 12:1-2

4. I agree to honor the scriptural sanctity of life, marriage, and family and to do my utmost in counseling to reinforce these beliefs. Psalm 139:13-14; Genesis 2:24; Malachi 2:16; Proverbs 23:25; Colossians 3:20

5. I agree that, as God empowers me, I will live my life and conduct my relationships in godliness and holiness before him, with the goal of living out the truths that I am teaching. Philippians 2:12-13

6. I agree with the spiritual authority of the church. I will evidence this by my involvement in a local church and by instructing those whom I counsel to involve themselves in a church also, thus working in concert with it rather than in competition against it. Hebrews 10:25

Signed: _______________________________ Date: ____________________

Applicant: Please return signed copy with membership application. Make a copy for your own reference.

Counseling Practicum CP-701
International Association of Biblical Counselors

Statement of Faith

IABC member counselors are asked to affirm the following:

1. We believe that the Bible was uniquely, verbally, and fully inspired by the Holy Spirit and that it was written without error in the original manuscripts. We accept the Bible in its entirety, the sixty-six books of the Old and New Testaments, as the sufficient and final authority for guiding man to faith in God then to walk in victory. 2 Timothy 3:16-17; 2 Peter 1:21; 1 Corinthians 2:13, 10:11; John 19:35

2. We believe that there is one true God, eternally existing in three persons: Father, Son, and Holy Spirit. Each of these Persons possesses equally all the attributes of Deity and thus the characteristics of personality. Matthew 18:19; John 10:30; Acts 5:3-4; 2 Corinthians 13:14

3. We believe that God the Father, Creator of heaven and earth, is the functional head of the Trinity (Father, Son, and Holy Spirit). Genesis 1:1, 26; Matthew 6:9; 2 Corinthians 1:3; 1 John 3:1

4. We believe that Jesus Christ is God, the living Word, who became fully man without ceasing to be full God, through His miraculous conception and virgin birth. He lived a sinless life and voluntarily atoned for the sins of men by dying on the cross as their substitute. He rose from the dead in the same body, though glorified, in which He had lived and died. He ascended bodily into heaven and sat down at the right hand of God the Father, as the Advocate of those who trust Him for salvation. Matthew 1:16, 20, 23; Luke 1:34; Hebrews 4:15; 2 Corinthians 15; 1 Peter 2:5-9; 1 John 2:1

We believe that Jesus Christ will come again to the earth, personally, visibly, and bodily to consummate history and the eternal plan of God. Acts 1:10-11; John 14:3; 1 Thessalonians 4:16-17; Revelation 22:20

5. We believe that God the Holy Spirit has come into the world to reveal and glorify Christ and to apply the saving work of Christ to mankind. He convicts and draws sinners to Christ. From the moment of spiritual birth, He imparts new life to them, and seals them until the day of redemption. He is the source and power for all acceptable worship and imparts a diversity of enabling gifts for service. He enlightens us to understand the infallible Word and seeks to occupy us with Christ alone. Galatians 5:22-23; Ephesians 5:18; Titus 3:5

6. We believe that man was originally created in the image of God and that man sinned by disobeying God and thus was alienated from his Father/Creator. Fallen man’s nature is corrupted and he is thus totally unable to please God. He is in need of regeneration and renewal by the Holy Spirit. Man cannot see nor enter the Kingdom of God until He is born again. Genesis 1:26-27; John 3:3, 6-7; Romans 1:18, 3:20, 5:12, 7:21-25; Ephesians 2:1; Titus 3:5-6

7. We believe that the salvation of man is wholly a work of God’s grace and is not the work, in whole or in part, of human works, effort, or religious ceremony. We believe that God imputes them in His sight. Nothing can be added to the finished work of Christ. John 3:16; Romans 3:24, 6:23; Galatians 2:16; Ephesians 2:8-9; Titus 3:5
8. We believe that the Church, the Body of Christ, is composed of all persons living and dead who have been joined to Christ through faith in His atonement. Every true believer is baptized by the Holy Spirit into the Body of Christ. 1 Corinthians 12:13 This relates believers to one another spiritually, regardless of church or denominational distinction. We believe the Scriptures affirm that the local church is a God-ordained instrument for worship, discipline, spiritual edification, and encouragement and the assembling together for these purposes should not be forsaken by Christians. Romans 12:4-5; Ephesians 2:15-16, 19-22, 4:1-3; Colossians 1:18; Hebrews 10:25

9. We believe that the believer, upon physical death, enters immediately into conscious fellowship with the Lord and awaits the resurrection of his body to everlasting glory and blessing. John 12:26; 1 Corinthians 15:22ff; 2 Corinthians 5:1-10; Philippians 1:23

We believe that the unbeliever, upon physical death, enters immediately into eternal, conscious separation from God and awaits the resurrection of his body to everlasting judgment and condemnation. Matthew 25:31-46; Romans 5:12; Ephesians 2:12; Revelation 20:11-15

10. We believe that all believers are commanded by the Lord Jesus Christ to proclaim the gospel throughout the world and to disciple people from every nation. Matthew 28:19; Mark 16:15; Luke 24:47-48

11. We believe that the highest of the created angels, Lucifer, aspiring to displace God, fell from heaven, became Satan, and caused man’s fall into sin, thus introducing sin into the entire human race. His objective today is to thwart the plan of God, deceive, if possible, the whole world, and create confusion among believers. We believe that through the sacrifice of Christ, Satan is a defeated enemy who will be eternally punished in the Lake of Fire. Isaiah 14:12-17; Matthew 25:41; Ephesians 6:11-12; 1 Thessalonians 1:10; 1 Peter 5:8; Revelation 12:9-10, Revelation 12:19-20, 20:10, 21:8

Because of the specialized calling of the International Association of Biblical Counselors, we desire to allow for freedom of convictions on other doctrinal matters, provided that any interpretation is based on the Bible alone and that no such interpretation shall become an issue which hinders the ministry of biblical counseling to which God has called us.

Name: ________________________________________________________________
(Please Type or Print)

Signed: __________________________________________ Date: ________________

Organization: ___________________________________________________________
International Association of Biblical Counselors
Membership Questions

If you are applying for membership, please take a moment to answer the following questions, including Biblical references, and submit with your membership application.

(Use additional paper if needed)

NAME: ________________________________________________________________

ORGANIZATION: _______________________________________________________

1. Please describe your personal relationship with Jesus Christ.

2. Please give your personal definition of Biblical Counseling.

3. Please explain your own philosophy of the sufficiency of Scripture.
4. Briefly explain your understanding of the nature and condition of man.

5. In your view, what role, if any, do psychology and the social sciences have in Biblical Counseling?

6. Please give your view of the role of the Holy Spirit in the counseling process.

Signature: __________________________________________ Date: __________
Mentor Request Form

This completed form will be forwarded by MISD with other IABC Membership Application documents, $25.00 Student Dues, and $250.00 Mentoring Fee to:

Holly Andrews
11500 Sheridan Blvd.
Denver, CO 80020

Student Name: ____________________________________________________

Master's I.D. #: _________________________________________________

Student’s E-mail address: __________________________________________

For Official Use Only:

Application approved by: ___________________________ Date: ____________

Assigned Mentor: _________________________________ Date: ____________

Executive Vice-President IABC ___________________________ Date: ____________
The Mentoring Process:

The purpose of mentoring is to assist the applicant through 50 sessions of counseling. The mentor provides feedback to the applicant on active cases. Only active cases count toward your 50 sessions, unless otherwise worked out with your mentor.

The student’s Mentor will become an invaluable resource and, we hope, a trusted colleague in ministry. Follow the steps below to establish your Mentoring relationship.

- Submit a "Request for Mentor" form in Packet #1 of required materials.
- A mentor will be assigned to you by IABC and will be contacting you soon.
- When you send the Counseling Case Review Sheets for your Mentor to review, he will review the sheets and notify you for the next mentoring appointment. Send all Review Sheets via e-mail.
- Please send all **Weekly Counseling Record** forms to your mentor via e-mail. Note that you have been provided 2 options for sheets on which to report to your Mentor. These are found on pages 179 and 180 of your text, *Curing the Heart*. Your Mentor has final say as to what sheet he wants you to use. In most cases he will probably leave it up to you but in some cases he may have developed a sheet of his own and will pass that on to you to use instead.
- Any telephone charges for reporting to your mentor will be paid by you.
- Following the initial contact by your mentor, it is your responsibility to maintain contact.
- Your mentor will return each of the Weekly Counseling Records to you with comments.
- Your mentor will submit a "Review and Recommendation" sheet approving or denying your suitability as an IABC Certified Biblical Counselor.
Getting Started With Your Counselee

You are responsible for finding counselees to consent to the counseling process with you. In many cases your Church Leadership will provide help in finding counselees. Please be certain that you give full consideration to the legal aspects of the counseling process by consulting a knowledgeable Attorney or the leadership of the counseling center or ministry with whom you are working.

1. Set up an appointment with the client.

2. Have them fill out the PDI and the Student Counselor/Counselee Agreement to be brought to the first session.

3. Meet with the client and fill out the weekly counseling report to be sent to your Mentor at the agreed upon time.

4. Assign Homework and make a Plan of Action with the counselee for that week.

Please Note: You should consult a knowledgeable Attorney or the Leadership in your Church or counseling center as to the best approach in your state and Church. If you ever think you are “over your head” with a counselee’s problems do not hesitate to make a proper referral. This is best for the counselee and shows that you are more concerned with the counselee being truly helped than in “solving the case”. All such referrals should be made in writing and given to the counselee and a copy kept for your files. The following forms are suggested for your use.

The Personal Data Inventory

The Personal Data Inventory (PDI) is an indispensable tool for getting to know the counselee. We suggest you copy and use the PDI that is in the appendix in your text, Curing the Heart, pages 181-190. Your Mentor may request a copy of this document.
Student Counselor/Counselee Agreement

I (counselee) _________________________________ have entered into a counseling relationship with (student counselor) _________________________.

I understand that my counselor is in the process of certification with the International Association of Biblical Counselors (IABC) and is not yet certified. I further understand that I should consider this counselor to be a student and not a professional counselor in the eyes of the state, IABC or any other institution or person.

I understand that my Counselor has agreed to follow the Standards of Faith and Practice of the IABC and the laws of this state. I release the church, its agents, counselors and employees from any liability or claim arising from the undersigned's participation in the above-mentioned Biblical counseling program. I agree to release IABC, Master’s International School of Divinity, and (student counselor) ________________________________ from liability.

Signature of Counselee: ____________________________________________
Printed Name of Counselee: _________________________ Date: __________
Signature of Student Counselor: ______________________ Date: __________
COUNSELING INFORMATION AND CONTRACT

1. **Diagnostic Tools:** We use helpful counseling forms such as this Personal Data Information Form, the Problem Pattern Analysis form, and other aids to gain an understanding of the central problems a person is experiencing.

2. **Intent Listening:** We encourage the counselee to speak his mind in an appropriate fashion and to discuss his thoughts, anxieties, resentments, and fears so that the counselor will have a clear understanding of the central problems.

3. **Team Counseling:** There are times when a counseling situation may call for a team approach. In this event, we may have more than one counselor involved in a session. The counselors share insights and opinions with one another which pertain to the case. Team Counseling can be especially helpful. In marital counseling; a husband and wife team can help put both counselees at ease.

4. **Assignments:** Counselees make more rapid progress when they are required to study or to perform specific informational or behavioral assignments which pertain to the problem. We tailor these assignments to the individual counselee and the circumstances.

5. **Accountability:** We are not interested in wasting the time of the counselors or the counselees. We are interested in believers learning how to experience the peace and joy that result from a walk of obedience to God’s Word, and we hold the counselees accountable for doing the assignments on schedule.

**HOW LONG DOES BIBLICAL COUNSELING TAKE?**

Counseling will vary in the amount of time required according to the individual, his motivation, and the particular problem. On the average, however, Biblical counseling requires far less time than conventional secular counseling. One reason is that Biblical counselors are not interested in prolonging the number of sessions in order to increase their income. Simple problems are often solved in one session. Severe problems may require a longer period. Marital counseling may require as many as 12 to 18 sessions. Substance abuse problems may require many more sessions, with intensive accountability and follow-up.

**HOW MUCH DOES IT COST?**

Your counselor will discuss this issue with you.

**ABOUT CONFIDENTIALITY**

We are careful to protect each counselee’s confidentiality. There are times, however, when a counselor must consult with other counselors for advice. If information is revealed in counseling which indicates a genuine potential for harm to a counselee or others, the counselor may have to share that information with the appropriate authorities or family members.

Counseling Practicum CP-701
COUNSELING CONTRACT

I, (name) ______________________________________, affirm the accuracy of the personal information provided herein, and have read the information above and agree to the conditions set forth therein. I hereby agree to the following conditions:

1. Commit to changing my life by coming into obedience to the Word of God.

2. Keep my appointment time or call to cancel in advance with a legitimate excuse.

3. Fulfill the weekly assignments.

4. Attend church each Sunday while I am in counseling.

5. Understand that confidentiality cannot be guaranteed in the case of the following: If information is revealed which indicates a genuine potential for harm to me or to others.

_____________________________________________  __________________
Signature of Counselee                                                       Date
APPLICATION FOR IABC CERTIFICATION

Please type or print (Dr.) (Rev.) (Mr.) (MRS.) (Miss)

Name: _________________________________________________________

Street Address: ________________________________________________

City: ___________________________ State: _________ Zip: ____________

Ministry, Church, or Counseling organization: _______________________

Street Address: ________________________________________________

City: ___________________________ State: _________ Zip: ____________

Telephone: Office: _____________________ Home: _________________

E-Mail Address: _______________________ Website: _________________

Date of Birth (Required): Month: _________ Day: ________ Year: ________

I am a member in good standing of IABC   Yes   No

I am actively involved in a local Church   Yes   No

Please list ministry involvements (How do you minister in your church?)

_____________________________________________________________

_____________________________________________________________

I have read and fully agree with the material sent to me on the IABC Certification Program

Yes   No

I have had ____ year(s) of actual counseling practice as a Biblical Counselor.

Have you ever been convicted of a misdemeanor or felony?

Yes   No

If yes, please give an explanation:

________________________________________________________________

________________________________________________________________
Why do you wish to be a Certified Biblical Counselor?

______________________________________________________________________________

______________________________________________________________________________

I am enclosing a letter of recommendation from a church or Christian organization verifying any involvement in a ministry in which counseling skills are utilized.

Yes    No

I agree to allow IABC to do a criminal background check on me in order to be considered for certification. (By answering YES and signing below, you have given written consent to this investigation.) Required for all applying for certification.

Yes    No

Application fee is $40.00 ($20 handling fee/$20 background check fee). Please make checks payable to IABC.

Please return completed and signed form to Master’s International School of Divinity for forwarding to:

INTERNATIONAL ASSOCIATION OF BIBLICAL COUNSELORS
11500 Sheridan Blvd., Denver, CO 80020

Signed: ________________________________ Date: __________

For Official Use Only:

Application approved by: ________________________________ Date: __________

Assigned Mentor: ________________________________ Date: __________

Executive Vice-President IABC ________________________________ Date: __________
Permission for Criminal Background Check

In accordance with IABC requirements for Certification, I authorize the International Association of Biblical Counselors (IABC) to perform a criminal background check.

Please complete all items (REQUIRED):

Full Legal Name: ________________________________________________________

MaidenName: __________________________________________________________

Birth date (Month/Day/Year): _____________________________________________

By signing this document, you are permitting IABC to run the criminal background check on you, and allowing them to question any criminal history that may be found.

Signature: ___________________________ Date: ____________

If you know that an item(s) will appear on your criminal background check and you’d like to give an explanation, please use the following space (or a separate sheet of paper).
CERTIFICATION REFERENCE FORM

Dear: _____________________________________________________

As I complete my degree at Master's International School of Divinity (MISD), I am applying to the INTERNATIONAL ASSOCIATION OF BIBLICAL COUNSELORS (IABC) for certification as a CERTIFIED BIBLICAL COUNSELOR. Would you please complete the reference material below for me and forward it to MISD as soon as possible? Your prompt attention to this would be very much appreciated as my application will not be processed until the organization receives this recommendation from you.

Sincerely,

_________________________________________________________

(Signature of applicant)

Note from IABC:

IABC is an association of those engaged in counseling ministries with a mutual conviction of the sufficiency of the Scriptures of the Old and New Testaments for bringing about permanent solutions to the needs and problems of mankind. We accept the Bible as God's Word to man and believe that its principles address every area of life. We believe that the infiltration of the principles of psychology into the theological base of the evangelical church is a subtle, but very serious danger to the confidence that Christians should be placing in the Scriptures themselves. We believe strongly in the need for every person to come to a saving knowledge of Jesus Christ as Lord, and therefore hesitantly advocate the communication of the truth of the Gospel in every venue, including the counseling setting.

IABC is concerned that the certified counselor be a person of godliness, purity, and of strict integrity. The process of certification can only be as good as you make it by careful, candid, and truthful reporting.

PLEASE RETURN THE COMPLETED REFERENCE WITHIN A WEEK. YOUR COOPERATION WILL BE VERY MUCH APPRECIATED. MAIL TO:

Master's International School of Divinity
Attn: IABC Certification Program Coordinator
520 Kimber Lane
Evansville, IN  47715
CONFIDENTIAL

Person Completing this reference:

(Church/Organization)_______________________

Applicant's Name: _________________________ Position:_________________

Street Address: ___________________________________________________

City: __________State: ________Zip: ________Office #___________________

Home #__________________ I have known the applicant for ___________years.

My relationship to him/her was/is: (Friend) (Pastor) (Colleague) Circle one

Filling Out the Questionnaire: Read each question carefully and then circle the number that best represents the applicant. This list is based on 1 Timothy 3:1-7 & Titus 1:5-9. A Biblical counselor needs to have those qualifications as the Pastors and leaders are called to counsel.

Evaluate the applicants overall maturity as a Christian.

Disqualified  1  2  3  4  5  6  7  Excellent

Demonstrates a good reputation among fellow believers and non-Christians.

Disqualified  1  2  3  4  5  6  7  Excellent

Demonstrates faithfulness in relationship with his/her spouse.

Disqualified  1  2  3  4  5  6  7  Excellent

Demonstrates a proper balance in his/her Christian walk.

Disqualified  1  2  3  4  5  6  7  Excellent

Demonstrates discernment.

Disqualified  1  2  3  4  5  6  7  Excellent

Demonstrates a life reflecting the life of Jesus Christ.

Disqualified  1  2  3  4  5  6  7  Excellent

Demonstrates sharing of his/her resources with others.

Disqualified  1  2  3  4  5  6  7  Excellent

Able to communicate Biblical truth.

Disqualified  1  2  3  4  5  6  7  Excellent

Has the ability to handle those who may disagree.

Disqualified  1  2  3  4  5  6  7  Excellent
Demonstrates self-control with the use of alcohol and other addictive substances.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates the ability to relate to other people without being self-centered and controlling.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates an ability to control his/her anger.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates control of his/her tongue.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates gentleness in his/her relationships with others.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates objectivity and fair-mindedness in relationships with others.
Disqualified 1 2 3 4 5 6 7 Excellent

Is non-argumentative.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates generosity.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates a non-materialistic spirit.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates a loving attitude toward his/her spouse.
Disqualified 1 2 3 4 5 6 7 Excellent

Has his/her children under control.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates the ability to manage his/her household well.
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates the ability to "overcome evil with good".
Disqualified 1 2 3 4 5 6 7 Excellent

Demonstrates a disciplined Christian life.
Disqualified 1 2 3 4 5 6 7 Excellent

Checklist for Final Submissions
Included in the final submissions (2) should be the following:

**Packet #1 –**

_____ 1. Assignments for “Curing the Heart”.
_____ 2. Assignments for audio tape 1.
_____ 3. Assignments for audio tape 2.
_____ 4. Assignments for audio tape 3.
_____ 5. Completed Theological Evaluation.
_____ 7. Application for Membership in IABC.
_____10. IABC Membership Questions.
_____11. Mentor Request Form.
_____12. $25.00 Student Dues and $250.00 mentoring fee (a single check made-out to IABC in the amount of $275.00).
_____13. Shipping and handling fee in the amount of $5.00 made-out to MISD.

**Packet #2 –**

_____ 1. IABC Application for Certification.
_____ 2. Permission for Criminal Background Check.
_____ 3. A list of the 3 people to whom a Reference form has been sent (Pastor, Church Leader or Colleague).
_____ 4. 2 checks: $115.00 to IABC ($40 fee & $75 Membership Dues) and $5.00 to MISD (Shipping and handling charge).

This completes the Requirements of this Course.